

Biomedical Engineering

Model Answer - Presentation Skills Midterm Exam

Course Code: UNR231

Level: 200

Allowed Time: 2 Hours

03/04/2017

Second 2016 /2017

Midterm Exam [20 Marks]



Faculty Of Engineering

Your Name (in Arabic): Program:..... Level:

All questions are in two pages.

Answer ALL the questions.

Q.1) [2 Marks]

What is meant by applying the 70% rule?

Answer:

Only create enough content to fill 70% of the time you've been given.

Q.2) [2 Marks]

How to apply eye contact concept in a full hall with +1000 audience?

Answer:

Divide the hall into spots/parts. Make eye contact with different parts of the room. As the distance increases, a larger number of people feel your eye contact.

Q.3) [2 Marks]

Give two examples of a presentation shock opening.

Answer:

You can earn 5 million dollars in a year if you.....

This one is selected man of the year because of.....

Give two examples of rephrasing difficult terminologies.

Answer:

Outsourcing and Entrepreneurship



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Q.4) [4 Marks]

List four main options of visual aid Equipment?

Answer:

Common formats for visuals include:

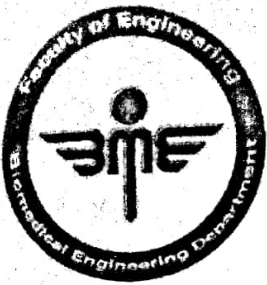
1. Power-Point,
2. Data Show,
3. Overhead Transparencies,
4. Flipcharts,
5. Videos, and
6. Handouts.

Q.5) [4 Marks]

Answer:

Are the following statements (✓) or (×)?, If it's (×) put the correct one.

- | | |
|---|---------------------------|
| a) Face the audience with the screen to the right in case of Arabic presentation. | (×)left..... |
| b) Use full room lighting, and dim only the lights by the screen. | (✓) |
| c) Let your eye contact dart around the room for all attendees. | (×)don't..... |
| d) Reading from a script is an effective way to communicate with audience. | (×)don't..... |
| e) Deliver your voice with the same pace and pitch during the presentation. | (×)different pace |
| f) Don't keep arm gestures above waist | (×) keep |
| g) It is preferable to use the finger-pointing to express accusation. | (×) is not preferable |
| h) Flipcharts are not useful for recording brainstorming thoughts and ideas. | (×) useful |



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Q.6) [6 Marks]

Answer:

Fill in the Spaces:

- a) Aims of presentations are: **Sharing information, Selling a product or idea, Gaining good will, Teaching something, and Spurring people into action**
- b) **Simplicity** is the key to a good presentation.
- c) Sound monotone means **delivery without a variation in speed, pitch and volume.**
- d) Use **color** and **bold** to focus people on the most important presentation details.
- e) Return hands to sides between gestures when you're not **speaking (pause position).**
- f) The end of your talk should include:
 - 1. **Brief reminder of what you show in the speech.**
 - 2. **Short conclusion.**
 - 3. **Thanks to the audience for listening.**
 - 4. **Invitation to ask questions.**

All Best Wishes, Dr. Nabil Shalaby