



Name: _____

I. Read the following text carefully then, Summarize it in not more than 50 words. (7.5 marks)

A drafter is the person who makes a drawing and who requires a wide knowledge of geometry, trigonometry and spatial comprehension and in all cases must be precise and accurate and give great attention to detail. People who communicate with technical drawings use a visual language and technical standards that define practical symbols, perspectives and units of measurement. What are the tools and instruments used by a drafter in manual drafting? A T-square, a protractor, a compass, rulers, and triangles. Paper is also important and can be divided into layout paper, which is thin and fragile, and cartridge paper, which is heavier and more suitable for final drawings. Pencils used in drawing are graded from H to F depending on the hardness. The final drawing is made using a technical pen, graded according to the point, which must maintain the same line width. They are used with a range of stencils to add symbols, letters and patterns to the drawing. Rubbers remove pencils or pen writing when mistakes are found. Correction fluid is used to mask text errors.

II. Read the following text carefully then, Paraphrase it using different techniques of paraphrasing. (7.5 marks)

By mid-December, 1914, British troops had been fighting on the Continent for over five months. Casualties had been shocking, positions had settled into self-destructive stalemate, and sensitive people now perceived that the war, far from promising to be "over by Christmas," was going to extend itself to hitherto unimagined reaches of suffering and irony. From Paul Fussell, *The Great War and Modern Memory*. London: Oxford University Press, 1977.

III. Read the following text carefully then, apply the punctuation marks rules. (5 marks)

when i left my home town my relative gave me a special box
she said i could use the box to keep my special treasures the box was
made of a special material and it was painted a bright color when i
opened it it played a pretty song i kept this box on my dresser and
i used it to store my things unfortunately i lost my beautiful box
when i moved to a different city but i will always remember it and my
relative who gave it to me

Best of Luck ☺